# Simon Okun

#### Experience

# Marketing Intern Economic & Community Development Institute (ECDI)

June - September 2024

- Provided consultations for clients in order to understand their business needs and help them to achieve their goals.
- Responsible for designing/revising websites for clients and assisting them in enhancing their online presence.

## Web Director Bearcast Media University of Cincinnati

2023 - Present

- Fully updated Bearcast website making both static and dynamic changes including mobile optimization
- Responsible for maintaining the website, working with other directors to ensure content is uploaded

## Seasonal Full-Time Tram Tour Guide *The Chicago Botanic Garden*

2022 - 2023

- Drove a 76-passenger tram bus around the garden and gave a 30-minute tour while driving
- Practiced good customer service and answered questions about the tour and the garden

#### Contact

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#### Education

### University of Cincinnati

Cincinnati, OH

BFA in Media Production; anticipated graduation 2025 Minor in Information Technology

Certification in Web Development and Animation Cummulative GPA: 3.28 Dean's List

### Computer Skills

#### Proficient in:

- HTML/CSS
- Java
- · Figma
- Wordpress
- Bootstrap
- · Adobe Creative Suite
- · Microsoft Office Suite
- · Maya
- FL Studio

#### Basic level in:

· Vue.js